



Administrative Training Institute

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No: EST(1)/CR:136/2017-18

Dated: 23.12.2017

EXPRESSION OF INTEREST FOR FACULTY POSTS ON DEPUTATION OR CONSULTANCY ASSIGNMENTS

Administrative Training Institute (ATI), Mysore desires to fill up the following Faculty Positions on deputation and/or engage Consultants for carrying out various assignments in different disciplines / areas. The area / discipline, No of Posts / Positions, duration of the assignment, educational qualifications and experience are as follows:-

Sl. No.	Name of the Post	No. of Posts	Qualification and Experience
1	Faculty(LAW)	01	Post-Graduation in Law with First class or high second class(55% and above) and a minimum of 05 years experience in teaching/training in reputed Institutions or Bachelors degree in Law with a minimum of 15 years of experience and flair for teaching/training. Candidates should have knowledge of communicating both in Kannada and English. Candidates already working in Government Departments/Public Sector Undertakings/Universities are encouraged to apply.
2	Faculty(Financial Management)	02	CA or Post Graduate in Commerce with first class or high second class (55% and above) with a minimum of 5 years experience in Teaching / Training/ Managing Accounts / Finance and knowledge of handling Government accounts. Preference will be given to Candidates having work experience in Banks/Government Accounts / Public Sector Undertakings / University /

			<p>Research Institutes with capability of handling Accounts and Training Programmes independently.</p> <p>Candidates should have knowledge of communicating both in Kannada and English.</p> <p>Candidates already working in Government Departments/Public Sector Undertakings/ Universities are encouraged to apply.</p>
3	Faculty(Public Administration)	02	<p>Post Graduation in field of Public Administration/Political Science/Social Science with a minimum of 05 years experience in teaching/training/research and with publications in the relevant fields.</p> <p>Ph.D in one of the above mentioned subjects is compulsory</p> <p>Candidates should have knowledge of communicating both in Kannada and English</p> <p>Candidates already working in Government Departments/Public Sector Undertakings/ Universities are encouraged to apply.</p>
4	Faculty(Economics & Planning)	01	<p>Post Graduation in field of Economics/Econometrics/Planning/Urban and Regional Planning with minimum of 05 years experience in teaching/training/research and with relevant publications.</p> <p>Ph.D in one of the above mentioned subjects is compulsory</p> <p>Candidates should have knowledge of communicating both in Kannada and English</p> <p>Candidates already working in Government Departments/Public Sector Undertakings/ Universities are encouraged to apply.</p>
5	Faculty(Women Studies)	01	<p>Post Graduation in the field of Sociology/Social Work/Women's Studies/Social Science from a recognised University with a minimum of 05 years experience in teaching/training/research and with relevant publications.</p> <p>Ph.D in one of the above mentioned subjects is compulsory</p>

			<p>Candidates should have knowledge of communicating both in Kannada and English</p> <p>Candidates already working in Government Departments/Public Sector Undertakings/ Universities are encouraged to apply.</p>
6	Faculty(Development Economics & Planning)	01	<p>Post Graduation in field of Economics/Econometrics/Development Economics/ Development Studies/Development Planning/Urban and Regional Planning with minimum of 05 years experience in teaching/training/research and with relevant publications.</p> <p>Ph.D in one of the above mentioned subjects is compulsory</p> <p>Candidates should have knowledge of communicating both in Kannada and English</p> <p>Candidates already working in Government Departments/Public Sector Undertakings/ Universities are encouraged to apply.</p>
7	Faculty(Behavioral Science)	01	<p>Post Graduation in the field of Psychology/Social Anthropology/Behavioural Science/Sociology with 05 years experience in teaching/training/research and with relevant publications.</p> <p>Ph.D in one of the above mentioned subjects is compulsory</p> <p>Candidates should have knowledge of communicating both in Kannada and English</p> <p>Candidates already working in Government Departments/Public Sector Undertakings/ Universities are encouraged to apply.</p>

Relaxation in eligibility conditions – Government officials and employees of Public Sector Undertakings presently working in the respective departments are encouraged to apply. Relaxation in eligibility conditions will be extended to such candidates with experience in the relevant fields.

For all posts – Candidates recruited on deputation from Government Departments/Public Sector Undertakings/Universities/Research Institutes will be

eligible for protection of pay and allowances along with other service conditions For Faculty positions filled up on Consultancy basis - Consolidated salary of Rs. 75,000/- per month

Candidates already working should send the applications through the Head of the Institution and also submit a No Objection Certificate in the format prescribed.

All the appointments will be a period of One year

The candidates shall produce a certificate for having studied in Kannada medium or must have passed 10th Standard with Kannada as one of the subjects.

SCOPE OF WORK (For All Posts SI No. 1-7):

1. Handle Training Sessions; prepare training modules, reading materials, workbooks, case studies and best practices related to relevant training programmes.
2. Conduct training courses, Seminars and Workshops
3. Prepare course reports, consolidated reports pertaining to training programmes.
4. Conduct impact assessment studies.
5. Work in collaboration with line departments on policy analysis and policy initiatives
6. Any other works entrusted from time to time by the Director General, ATI.

Criteria for Selection

Short listing for the Faculty positions in the ratio of 1:5 would be based on the Academic Performance to be assigned as follows:

PROFORMA FOR ASSESSMENT BASED ON THE ACADEMIC PERFORMANCE

Category I: Research Publications (Score of 5 for each publication)

Sl. No.	Nature of Activity	Details of Activity	Self Assessment of Academic Performance
(a)	Research Publication (Journals)	International Refereed Journals which are indexed publications	
		Reputed National Refereed Journals	
		Full papers in Published conference proceedings, etc.	
		Book Reviews for International / National / Institution Journals	

(b)	Research Publications (books, chapters in books)	Books Published by International Publishers/ State and Central Govt. Publications with ISBN/ ISSN	
		Books Edited by Other Publishers having ISBN/ISSN No.	
		Publications reports, working papers, etc.	
		Drafting Central & State Government Committee Reports	

Category II: Research Projects/ Consultancies (Score of 3 per Project)

Sl. No.	Nature of Activity	Details of Activity	Self Assessment Score
(i)	Research Projects	Self Initiated Research Projects	

Category III: Presentations in Seminars, Conferences, Workshops, etc. (Score of 3 per contribution)

Sl. No.	Nature of Activity	Details of Activity	Self Assessment of Score
(i)	Seminars / Workshops with presentation		
(iv)	Invited lectures	At universities/Colleges/ Institutes, etc.	

Category IV: Organising Seminars / Conferences / Workshops /Training Programmes (Score of 5 per Training Programme)

Sl. No.	Nature of Activity	Details	Self Assessment of Scores
(i)	Organising / Coordination of Seminars, Conferences, Trainings, Workshops etc.		

Note: Candidates are required to provide the necessary documents for Category I to IV and compute the Self Assessment Scores.

Such of those candidates shortlisted in the will be called for an interview.

For all the posts the Selection committee will screen the candidates through an Interview.

The decision of the Selection committee will be Final

GENERAL TERMS & CONDITIONS

No other allowance such as DA / HRA etc. other than local conveyance as indicated above would be admissible for appointments on consultancy basis. For those appointed on deputation, Service Conditions and Pay Protection on par with their parent Department/ Organization are applicable

Age Limit: The maximum age limit of retired person or 65 years

Leave: Consultants shall be eligible for 12 days leave in a calendar year on pro-rata basis. Therefore a Consultant shall not draw any remuneration in case of his / her absence beyond 12 days in a Year Calculated on a pro-rata basis. Also un-availed leave in a calendar year cannot be carried forward to next calendar year.

No other benefits such as CPF, LTC and Medical Benefits etc. would be admissible for Consultants.

The appointment on consultancy basis is purely temporary and can be terminated at any time without assigning any reasons.

Selected Candidates will have to sign a MoU with Administrative Training Institute on the terms and conditions applicable to them.

Candidates desirous of expressing their interest for consultant positions may submit their applications in the prescribed format, which can be downloaded from the website, latest by **January 10, 2017**

Candidates who are permanent employees of Government (State/Central), Public Undertakings, Universities are required to apply through proper channel in the prescribed format, which can be downloaded from the website.

Important Dates

Issue of Notification	- December 27, 2017
Last date for submitting applications	- January 10, 2018
List of applications received (to be uploaded AT I on its website)	- January 16, 2018
List of Eligible and Non-eligible applicants will be uploaded by AT I on its website	- January 20, 2018
Dates of Interview*	- January 24, 2018

* **Details of time and venue of the interview will be announced in the website on January 21, 2017**